

R 261423Z SEP 08

FM CNO WASHINGTON DC//N1//

TO NAVADMIN

INFO CNO WASHINGTON DC//N1//

UNCLAS //N01040//

NAVADMIN 273/08

MSGID/GENADMIN/CNO WASHINGTON DC/N1/SEP//

SUBJ/OFF DUTY VOLUNTARY EDUCATION//

REF/A/MSG/CNO WASHINGTON DC/062142ZAPR2001//

REF/B/DOC//OPNAV/03DEC06//

NARR/REF A IS NAVADMIN 082/01, STANDARD ENLISTED RETENTION MEASURES.

REF B IS OPNAVINST 1040.11B, GOVERNING NAVY RETENTION AND CAREER DEVELOPMENT PROGRAMS.//

RMKS/1. THIS MESSAGE OUTLINES THE COMPONENTS OF VOLUNTARY EDUCATION THAT NAVY USES TO SUPPORT LIFELONG LEARNING AND THE RETENTION OF OUR SAILORS.

2. THE NAVY COLLEGE PROGRAM (NCP) INTEGRATES ALL COMPONENTS OF VOLUNTARY EDUCATION TO ENABLE SAILORS TO OBTAIN A COLLEGE DEGREE ON ACTIVE DUTY. TO SUPPORT THIS OBJECTIVE NCP PROVIDES SAILORS THE OPPORTUNITY TO COMPLETE THEIR HIGH SCHOOL EDUCATION BY EARNING AN EQUIVALENCY DIPLOMA, IMPROVE READING AND MATH LITERACY LEVELS, AND ENROLL IN VOCATIONAL/TECHNICAL SCHOOLS AND POST SECONDARY COLLEGE DEGREE PROGRAMS.

3. KEY COMPONENTS OF THE NCP INCLUDE: TUITION ASSISTANCE, ACADEMIC SKILLS, AND NCPACE. WHILE ON ACTIVE DUTY, NAVY OFFERS TUITION ASSISTANCE TO ACTIVE-DUTY SAILORS FOR COURSES OFFERED BY OVER ONE THOUSAND ACCREDITED COLLEGES, UNIVERSITIES OR VOCATIONAL INSTITUTIONS. THE ACADEMIC SKILLS PROGRAM PROVIDES THE EDUCATIONAL FOUNDATION TO ENHANCE SUCCESS IN HIGHER EDUCATION. ACADEMIC SKILLS PREPARE SAILORS TO RE-TAKE THE ASVAB IN ORDER TO BE DESIGNATED OR CONVERT TO ANOTHER RATING. FOR DEPLOYED SAILORS, THE NAVY COLLEGE PROGRAM FOR AFLOAT COLLEGE EDUCATION (NCPACE) PROVIDES ACADEMIC SKILLS AND COLLEGE (UNDERGRADUATE AND GRADUATE) COURSES. NCPACE IS DELIVERED VIA INSTRUCTOR-LED AND DISTANCE LEARNING.

4. BECAUSE SAILORS' EDUCATION PURSUITS ARE COMPETING WITH DEMANDS OF WORK AND FAMILY, NAVY HAS PARTNERED WITH APPROXIMATELY 30 ACADEMIC INSTITUTIONS UNDER THE NAVY COLLEGE PROGRAM DISTANCE LEARNING PARTNERSHIP (NCPDLP). NCPDLP ALLOWS MAXIMUM USE OF MILITARY TRAINING AND EXPERIENCE, AND COLLEGE LEVEL TESTS TO FULFILL DEGREE REQUIREMENTS THROUGH DISTANCE LEARNING METHODS AT AN ACCELERATED RATE.

5. ADVANCED EDUCATION VOUCHER (AEV) IS ANOTHER EDUCATIONAL BENEFIT AVAILABLE TO QUALIFIED SENIOR ENLISTED PERSONNEL WHO ARE INTERESTED IN COMPLETING A COLLEGE DEGREE. NAVY PAYS FOR ALL TUITION, BOOKS AND RELATED FEES UPON ACCEPTANCE IN THIS PROGRAM.

6. INFORMATION ON HOW MILITARY TRAINING AND EXPERIENCE TRANSFERS TO COLLEGE CREDIT IS AVAILABLE ON THE SAILOR AND MARINE AMERICAN COUNCIL ON EDUCATION REGISTRY TRANSCRIPT (SMART). IT IS AN ACADEMICALLY ACCEPTED RECORD THAT IS VALIDATED BY THE AMERICAN COUNCIL ON EDUCATION (ACE) AND USED BY COLLEGES AND UNIVERSITIES TO GAUGE THE AMOUNT OF CREDIT A SAILOR CAN RECEIVE TOWARDS COMPLETION OF A COLLEGE DEGREE. TO OBTAIN A COPY OF YOUR SMART TRANSCRIPT, VISIT THE SMART WEBSITE AT [HTTPS://SMART.NAVY.MIL/SMART/WELCOME.DO](https://smart.navy.mil/smart/welcome.do) OR VISIT YOUR LOCAL NAVY COLLEGE OFFICE.

7. THE CENTER FOR PERSONAL AND PROFESSIONAL DEVELOPMENT'S NAVY COLLEGE OFFICES (NCO) ARE LOCATED AT MAJOR NAVY INSTALLATIONS THROUGHOUT THE WORLD AND ARE THE FOCAL POINT FOR COUNSELING AND COMMUNICATING THE AVAILABILITY OF NAVY COLLEGE PROGRAMS TO SAILORS THROUGHOUT THE FLEET.

SAILORS MAY ALSO RECEIVE ACADEMIC ADVICE THROUGH THE NAVY COLLEGE VIRTUAL CENTER (NCC). NCC IS OPEN 7 DAYS A WEEK, 15 HOURS A DAY. NCC CAN BE CONTACTED BY CALLING DSN 922-1828 OR TOLL FREE 1-877-253-7122. THE NCC ALSO MAINTAINS A WEBSITE DESCRIBING ALL NCP COMPONENTS AT [HTTPS://WWW.NAVYCOLLEGE.NAVY.MIL/](https://www.navycollege.navy.mil/).

8. EDUCATION, AS A KEY COMPONENT OF EACH SAILOR'S PERSONAL AND PROFESSIONAL DEVELOPMENT, SHOULD BE INCLUDED IN CAREER COUNSELING DISCUSSIONS INCLUDING CAREER DEVELOPMENT BOARDS. THE EDUCATION LEVEL FOR THE ENTIRE COMMAND CAN BE VIEWED IN CAREER INFORMATION MANAGEMENT SYSTEM (CIMS) UNDER THE PERSONNEL INFORMATION LIST. A SAILOR'S INDIVIDUAL EDUCATION LEVEL CAN BE VIEWED ON THE CIMS CAREER DEVELOPMENT BOARD DATA PAGE UNDER THE ADVANCEMENT/EDUCATION/QUALIFICATIONS. TO ACCESS CIMS, NAVIGATE TO [HTTP://WWW.NPC.NAVY.MIL/CAREERINFO/STAYNAVYTOOLS/CIMS/](http://www.npc.navy.mil/careerinfo/staynavytools/cims/). DOWNLOAD THE CIMS CCC ACCOUNT DOCUMENT AND FOLLOW THE PROCEDURES.

9. POINTS OF CONTACT:

- CAPT DAVID WILKIE, (DIRECTOR, CENTER FOR CAREER DEVELOPMENT) AT (901) 874-2410/DSN 882 OR EMAIL AT (LOWER CASE) DAVID.WILKIE(AT)NAVY.MIL.
- CAPT JON PICKER, CENTER FOR PERSONAL AND PROFESSIONAL DEVELOPMENT, (757) 492-5600/DSN 492 OR EMAIL AT JON.PICKER(AT)NAVY.MIL

10. RELEASED BY VADM M. E. FERGUSON III, N1.//