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FM CNO WASHINGTON DC

TO NAVADMIN

SUBJ: CALL FOR COMMAND MASTER CHIEF AND COMMAND SENIOR CHIEF SELECTION

UNCLASSIFIED//

FM CNO WASHINGTON DC//N1//

TO NAVADMIN INFO CNO WASHINGTON DC//N1//

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NAVADMIN 151/08

MSGID/GENADMIN/CNO WASHINGTON DC/N1/MAY//

SUBJ/CALL FOR COMMAND MASTER CHIEF AND COMMAND SENIOR CHIEF SELECTION BOARD APPLICATIONS//

UNCLAS REF/A/DOC/OPNAV/13FEB08//

AMPN/REF A IS OPNAVINST 1306.2E, COMMAND MASTER CHIEF PROGRAM.//

RMKS/1. THIS NAVADMIN IS TO ANNOUNCE THE CALL FOR COMMAND MASTER CHIEF (CMC) AND COMMAND SENIOR CHIEF (CSC) SELECTION BOARD APPLICATIONS. CMCS AND CSCS ARE THE NAVY'S SENIOR ENLISTED LEADERS CHARGED WITH DECKPLATE LEADERSHIP, UPHOLDING THE HIGHEST STANDARDS OF PROFESSIONALISM, CHARACTER AND LOYALTY, AND WITH FOSTERING ACTIVE COMMUNICATION AT ALL LEVELS OF THE CHAIN OF COMMAND. THEY SERVE AS THE SENIOR ENLISTED ADVISORS TO COMMANDING OFFICERS, AND ARE RESPONSIBLE FOR MAINTAINING A SENSE OF HERITAGE AND STRENGTHENING THE CHAIN OF COMMAND BY PROVIDING A BETTER UNDERSTANDING OF THE REQUIREMENTS FOR, AND VIEWPOINTS OF, ALL ENLISTED PERSONNEL AND THEIR FAMILIES.

2. HARD CHARGING AND HIGHLY MOTIVATED MASTER CHIEF PETTY OFFICERS AND SENIOR CHIEF PETTY OFFICERS ARE ENCOURAGED TO APPLY FOR THE PROGRAM. THE DEADLINE TO APPLY FOR THE UPCOMING BOARD IS 1 DECEMBER 2008. PACKAGES POST MARKED AFTER 1 DECEMBER 2008 WILL NOT BE CONSIDERED.

3. ALL MASTER CHIEF AND SENIOR CHIEF PETTY OFFICERS, TO INCLUDE THOSE IN A FROCKED STATUS, ARE ELIGIBLE TO APPLY FOR SELECTION TO THE CMC/CSC PROGRAM. TO QUALIFY FOR SELECTION AS CMC/CSC, APPLICANTS MUST BE, FIRST AND FOREMOST, STRONG DECKPLATE LEADERS CAPABLE OF LEADING A CHIEFS MESS. THEY MUST POSSESS AND MAINTAIN THE FOLLOWING QUALITIES:

A. DEMONSTRATED ADHERENCE TO AND PROMOTION OF NAVY CORE VALUES AND THE MASTER CHIEF PETTY OFFICER OF THE NAVY MISSION, VISION, AND GUIDING PRINCIPLES.

B. DEMONSTRATED ABILITY TO LEAD CHIEF PETTY OFFICERS.

C. DEMONSTRATED LOYALTY TO SENIORS, PEERS, AND SUBORDINATES.

D. DEMONSTRATED SKILL IN DEVELOPING ENLISTED AND JUNIOR OFFICERS.

E. DEMONSTRATED SKILL IN DEVELOPING WELL-TRAINED ENLISTED AND OFFICER TEAMS.

F. DEMONSTRATED APPROACHABILITY AND CONCERN FOR SAILORS, AS WELL AS A DEMONSTRATED UNDERSTANDING OF SAILOR CONCERNS, CHALLENGES, AND PERSONAL AND PROFESSIONAL NEEDS.

G. STRONG MORAL, ETHICAL AND PROFESSIONAL BEHAVIOR, AND UNQUESTIONED INTEGRITY.

H. PRESENCE WHICH SETS THE TONE FOR ENLISTED SAILORS.

I. DEMONSTRATED INSTITUTIONAL AND TECHNICAL EXPERTISE.

J. ABILITY TO INITIATE ACTIVE COMMUNICATION UP AND DOWN THE CHAIN OF COMMAND.

4. COMMANDING OFFICERS SHALL CONDUCT A FORMALIZED SCREENING PROCESS TO CERTIFY THAT THE APPLICANT MEETS ALL QUALIFICATION FACTORS LISTED IN SECTION B OF REF A. PRE-SCREENING AND INTERVIEW SHALL BE CONDUCTED BY THE CMC PRIOR TO THE COMMANDING OFFICER'S CERTIFICATION.

5. VOLUNTEERS FOR PRIMARY DUTY CMC/CSC SHALL:

A. HAVE NOT GREATER THAN 26 YEARS OF SERVICE FOR CMC OR 22 YEARS OF SERVICE FOR CSC BY THE BOARD CONVENING DATE.

B. HAVE NO MARK BELOW 3.0 ON FITNESS REPORTS FOR THE LAST 5 YEARS.  
C. MEET MEDICAL AND PHYSICAL READINESS STANDARDS.  
D. REQUEST ASSIGNMENT TO THE CMC/CSC PROGRAM UTILIZING NAVPERS 1306/7 (ENLISTED PERSONNEL ACTION REQUEST) SIGNED BY THE COMMANDING OFFICER (BY DIRECTION NOT AUTHORIZED). THIS REQUEST SHALL INCLUDE THE FOLLOWING ENCLOSURES:

(1) CERTIFICATION BY COMMANDING OFFICER THAT APPLICANT MEETS ALL OF THE QUALIFICATIONS CONTAINED IN REF A, SECTION B.

(2) COMMAND MASTER CHIEF'S INTERVIEW AND ENDORSEMENT WITH SPECIFIC COMMENTS ON APPLICANT'S:

(A) DECKPLATE LEADERSHIP AND CAPABILITY TO LEAD A CHIEF'S MESS.

(B) KNOWLEDGE AND UNDERSTANDING OF PERFORMANCE REQUIREMENTS, DUTIES AND RESPONSIBILITIES OF A CMC/CSC AND MANAGEMENT OF SAILOR PROGRAMS.

(C) PREPARATION FOR SELECTION AS A CMC/CSC (E.G., COMPLETION OF SENIOR ENLISTED DEVELOPMENT GUIDE, INTERIM OR COLLATERAL CMC/CSC ASSIGNMENT, ETC).

(D) MILITARY BEARING, APPEARANCE AND PERSONAL CONDUCT (ON/OFF DUTY).

(E) OTHER APPLICABLE COMMENTS WHICH IDENTIFY APPLICANT'S OVERALL POTENTIAL FOR SUCCESS AS A CMC/CSC.

(3) CMC/CSC INTERVIEW BOARD ENDORSEMENT. CMC/CSC INTERVIEW BOARD ENDORSEMENT IS STRONGLY RECOMMENDED FOR APPLICANTS, BUT IS ESPECIALLY IMPORTANT FOR APPLICANTS WHO DO NOT HAVE A CMC IN THEIR IMMEDIATE CHAIN OF COMMAND. INTERVIEW BOARD SHOULD CONSIST OF AT LEAST THREE SERVING 9580'S.

(4) FORCE MASTER CHIEF ENDORSEMENT (OR OTHER NOMINATIVE-LEVEL CHAIN OF COMMAND CMC IF NO FORCE MASTER CHIEF IS IN THE IMMEDIATE CHAIN OF COMMAND). ENDORSEMENT SHOULD SPECIFY IF A PERSONAL INTERVIEW WAS CONDUCTED OR RECORD/PACKAGE REVIEW COMPLETED AND WHAT THE ENDORSEMENT IS BASED ON; PERSONAL KNOWLEDGE OF MEMBER, RECORD REVIEW, INTERVIEW, ETC. NOTE: FLEET MASTER CHIEF ENDORSEMENTS ARE NOT REQUESTED UNLESS CANDIDATE IS CONSIDERED TO BE A DIRECT REPORT. ADDITIONAL ENDORSEMENTS BEYOND STATED PACKAGE REQUIREMENTS ARE NOT DESIRED.

(5) A SIGNED PAGE 13 WILL BE INCLUDED STATING, "I DESIRE TO SERVE AS A COMMAND MASTER CHIEF/COMMAND SENIOR CHIEF. I AM WORLD-WIDE ASSIGNABLE AND, IF SELECTED, I WILL INCUR SUFFICIENT OBLIGATED SERVICE UPON RECEIPT OF ORDERS TO COMPLETE MY INITIAL TOUR OF 36 MONTHS (UNLESS OTHERWISE SPECIFIED TO SATISFY DOD AREA REQUIREMENTS) AS A CMC/CSC. I FULLY UNDERSTAND THAT MY APPLICATION FOR THIS PROGRAM IS MY DUTY PREFERENCE, AND I WILL ACCEPT ORDERS TO WHEREVER THE NAVY NEEDS ME, INCLUDING BEING SLATED FOR NOMINATIVE POSITIONS."

(6) A RECENT FIVE BY SEVEN INCH FULL FRONTAL AND SIDE PROFILE COLOR PHOTOGRAPH TAKEN IN SERVICE KHAKI (UNCOVERED). THREE-QUARTER VIEW PHOTOS ARE NOT ACCEPTABLE. PHOTOS SHALL INCLUDE A DATA BOARD INDICATING NAME, LAST FOUR SSN, RATE, WARFARE QUALIFICATIONS, AND DATE. FAXED OR SCANNED PHOTOS ARE NOT ACCEPTABLE.

(7) COPY OF MEMBER'S PRIMS REPORT CONTAINING THE LAST SIX PHYSICAL FITNESS ASSESSMENTS (PRT/BCA). FOR MISSING RESULTS, INCLUDE A MEMO OF EXPLANATION SIGNED BY THE COMMAND FITNESS LEADER.

(8) COPY OF MEMBER'S LAST FITREP (LEGIBLE, ONE SIDED COPY). INCLUDE ADDITIONAL FITREP COPIES IF THE SCANNED COPY IN THE SERVICE\RECORD CD IS ILLEGIBLE.

(9) COPY OF SENIOR ENLISTED ACADEMY CERTIFICATE, IF THE MEMBER HAS COMPLETED THE SENIOR ENLISTED ACADEMY, AIR FORCE ACADEMY, OR ARMY SERGEANT MAJOR ACADEMY.

6. FORWARD ORIGINAL REQUEST, WITH ENDORSEMENTS AND ENCLOSURES, TO COMMANDER, NAVY PERSONNEL COMMAND (PERS-40FF OR PERS-4012C FOR RESERVE COMPONENT SAILORS), VIA THE APPROPRIATE NOMINATIVE CMC OR FLEET/FORCE MASTER CHIEF FOR

FINAL ENDORSEMENT. INCOMPLETE REQUESTS RECEIVED WILL BE RETURNED WITHOUT BEING PRESENTED TO THE SELECTION BOARD. REQUESTS FROM NUCLEAR TRAINED ENLISTED SAILORS SHALL BE FORWARDED TO PERS-40FF VIA OPNAV (N133) FOR AN ENDORSEMENT. OPNAV (N133) WILL ENDORSE AND FORWARD REQUESTS TO PERS-40FF. IF OPNAV (N133) DOES NOT FAVORABLY ENDORSE A NUCLEAR TRAINED ENLISTED PACKAGE, THE PACKAGE WILL BE RETURNED TO THE SAILOR BY OPNAV (N133).

7. THE BOARD WILL REVIEW AND SELECT THE BEST QUALIFIED APPLICANTS FOR ASSIGNMENT TO THE CMC/CSC PROGRAM WITHOUT REGARD TO SOURCE RATING OR COMMUNITY MANNING. MASTER CHIEFS SELECTED TO THE CMC PROGRAM WILL NOT BE DESIGNATED AS CMC UNTIL COMPLETION OF THE CMC COURSE. DESIGNATED CMC'S WILL BE CLOSED-LOOP DETAILED FOR THE REMAINDER OF THEIR CAREERS. DESIGNATED CSC'S WILL RETAIN THEIR SOURCE RATING UNTIL SELECTION FOR MCPO AND APPROVAL FOR CMC DESIGNATION.

8. MASTER CHIEFS AND SENIOR CHIEFS SELECTED INTO THE CMC/CSC PROGRAM WILL BE ASSIGNED BY THE CMC DETAILER BASED ON BILLET AVAILABILITY, MEMBER'S EXPERIENCE, QUALIFICATIONS, AND DESIRES. INITIAL CMC ASSIGNMENTS WILL NORMALLY BE SEA-SHORE CODE 2 OR 4, REGARDLESS OF CURRENT DUTY ASSIGNMENT. IF AN AUTHORIZED CSC BILLET IS NOT AVAILABLE, MEMBER MAY BE DETAILED BY THEIR SOURCE RATING DETAILER. THOSE MEMBERS WHO CANNOT ACCEPT BEING DETAILED PER THE NEEDS OF THE NAVY SHOULD RECONSIDER THEIR APPLICATION.

9. POINT OF CONTACT IS CMDCM(SW/AW) BILLY J. HILL, PERS-40FF, (901) 874-4560/DSN 882 OR EMAIL BILLY.HILL1(AT)NAVY.MIL.

10. RELEASED BY VADM M. E. FERGUSON III, N1.// BT

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