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SUBJ/SELF-REPORTING OF CRIMINAL CONVICTIONS BY OFFICERS AND SENIOR ENLISTED MEMBERS//

REF/A/DOC/FY06 NDAA PL 109-163 SECTION 554/06JAN06//

REF/B/DOC/SECDEF/02APR08// NARR/REF A IS FY06 NDAA, PUBLIC LAW 109-163, SECTION 554. REF B IS PDUSD(P&R) DIRECTIVE-TYPE MEMO OF 2 APR 08.//
POC/C. M. SHOOK/LCDR, JAGC, USN/ASN(M&RA)/LOC: WASHINGTON DC/TEL:(703) 697-1311//

RMKS/1. IN ACCORDANCE WITH REFS A AND B, ALL U.S. NAVY AND U.S. MARINE CORPS COMMISSIONED OFFICERS, WARRANT OFFICERS, AND SENIOR ENLISTED MEMBERS (E-7 AND ABOVE) WHO ARE ON ACTIVE DUTY OR IN AN ACTIVE DUTY STATUS IN A RESERVE COMPONENT, SHALL REPORT IN WRITING ANY CONVICTION OF SUCH MEMBER FOR A VIOLATION OF A CRIMINAL LAW OF THE UNITED STATES, WHETHER OR NOT THE MEMBER IS ON ACTIVE DUTY OR IN AN ACTIVE STATUS AT THE TIME OF THE CONDUCT THAT PROVIDES THE BASIS FOR THE CONVICTION, TO THE MEMBERS MILITARY SUPERVISOR OR SUMMARY COURT-MARTIAL CONVENING AUTHORITY, OR IN THE CASE OF A MEMBER OF THE INDIVIDUAL READY RESERVE OR STANDBY RESERVE, TO THE POINTS OF CONTACT TO BE IDENTIFIED IN PARAGRAPH 5 BELOW. **THIS POLICY APPLIES TO ANY CRIMINAL CONVICTION THAT IS ANNOUNCED ON OR AFTER 1 MAR 08.**

2. FOR PURPOSES OF THIS POLICY, THE TERM CONVICTION INCLUDES A PLEA OR FINDING OF GUILTY, A PLEA OF NOLO CONTENDERE, AND ALL OTHER ACTIONS TANTAMOUNT TO A FINDING OF GUILTY, INCLUDING ADJUDICATION WITHHELD, DEFERRED PROSECUTION, ENTRY INTO ADULT OR JUVENILE PRETRIAL INTERVENTION PROGRAMS, AND ANY SIMILAR DISPOSITION OF CHARGES.

3. FOR PURPOSES OF THIS POLICY, A CRIMINAL LAW OF THE UNITED STATES INCLUDES ANY MILITARY OR OTHER FEDERAL CRIMINAL LAW; ANY STATE, DISTRICT, COMMONWEALTH, OR TERRITORIAL OR EQUIVALENT CRIMINAL LAW OR ORDINANCE; AND ANY CRIMINAL LAW OR ORDINANCE OF ANY COUNTY, PARISH, MUNICIPALITY, OR LOCAL SUBDIVISION OF ANY SUCH AUTHORITY, OTHER THAN MOTOR VEHICLE VIOLATIONS THAT DO NOT REQUIRE A COURT APPEARANCE.

4. ACTIVE DUTY MEMBERS SHALL SUBMIT REPORTS UNDER THIS POLICY WITHIN 15 DAYS OF THE DATE THE CONVICTION IS ANNOUNCED, EVEN IF SENTENCE HAS NOT BEEN IMPOSED OR THE MEMBER INTENDS TO APPEAL THE CONVICTION (FOR CONVICTIONS ANNOUNCED BETWEEN 1 MAR 08 AND THE ISSUANCE DATE OF THIS MESSAGE, REPORTS MUST BE SUBMITTED WITHIN 15 DAYS OF THIS MESSAGE). RESERVE COMPONENT MEMBERS NOT ON ACTIVE DUTY BUT IN AN ACTIVE STATUS SHALL SUBMIT REPORTS UNDER THIS POLICY AT THE FIRST DRILL PERIOD AFTER THE DATE THE CONVICTION IS ANNOUNCED, OR WITHIN 30 DAYS OF THE DATE THE CONVICTION IS ANNOUNCED, WHICHEVER IS EARLIER, EVEN IF SENTENCE HAS NOT BEEN IMPOSED OR THE MEMBER INTENDS TO APPEAL THE CONVICTION. ALL MEMBERS WHO MUST SUBMIT EVIDENCE OF THEIR CONVICTION MUST MAINTAIN EVIDENCE OF COMPLIANCE WITH THIS REQUIREMENT.

5. IN THE EVENT A COMMANDER OR MILITARY LAW-ENFORCEMENT OFFICIAL RECEIVES INFORMATION THAT A COVERED MEMBER OF THE ARMED FORCES UNDER THE JURISDICTION OF ANOTHER MILITARY DEPARTMENT HAS BECOME SUBJECT TO A CONVICTION FOR WHICH A REPORT IS REQUIRED BY THIS SECTION, THE COMMANDER OR MILITARY LAW ENFORCEMENT OFFICIAL RECEIVING SUCH INFORMATION SHALL FORWARD IT TO THE MEMBERS IMMEDIATE COMMANDER. IF THE MEMBERS IMMEDIATE COMMANDER CANNOT BE READILY IDENTIFIED, THE

COMMANDER OR MILITARY LAW ENFORCEMENT OFFICIAL RECEIVING THE
INFORMATION SHALL FORWARD IT TO THE OFFICE DESIGNATED BELOW:

U.S. NAVY

(ACTIVE): COMMANDER, NAVY PERSONNEL COMMAND (PERS-83), 5720 INTEGRITY
DRIVE, MILLINGTON, TN 38055.

OFFICERS: CDR JACK BARNHILL, COMM: (901) 874-4424, DSN: 882-4424.

SENIOR ENLISTED: CDR SHANE AHALT, COMM: (901) 874-4433, DSN: 882-
4433.

U.S. NAVY RESERVE: COMMANDER, NAVY PERSONNEL COMMAND (PERS-9), 5720
INTEGRITY DRIVE, MILLINGTON, TN 38055, COMM: (901)
874-3087, DSN: 882-3087.

U.S. MARINE CORPS

(ACTIVE): COMMANDANT OF THE
MARINE CORPS, HQMC (JAM), 3000 MARINE CORPS PENTAGON, WASHINGTON, DC
20350,
COMM: (703) 614-4250.

U.S. MARINE CORPS RESERVE: STAFF JUDGE ADVOCATE, MARINE CORPS
MOBILIZATION COMMAND, 15303 ANDREWS ROAD, BUILDING 100, KANSAS CITY, MO
64147-1207, COMM: 1-800-255-5082.

U.S. ARMY PERSONNEL: ARMY OPERATIONS CENTER (AOC), WASHINGTON, DC,
COMM: (703) 697-0219, DSN: 227-0219.

U.S. AIR FORCE PERSONNEL: HQ AIR FORCE PERSONNEL CENTER, HQ
AFPC/DPSIM, SPECIAL PROGRAMS OFFICE, 550 C STREET WEST, RANDOLPH AIR
FORCE BASE, TX 78150-4745, COMM: (210) 565-2591, DSN: 665-2591.

6. **FURTHER GUIDANCE AND PROCEDURES TO IMPLEMENT THIS REQUIREMENT WILL
BE PUBLISHED SEPARATELY AND INCORPORATED IN APPLICABLE REGULATIONS,
INSTRUCTIONS, AND DIRECTIVES.**

7. **RELEASED BY THE HONORABLE DONALD C. WINTER, SECRETARY OF THE
NAVY.**// BT

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